90

SUBMITTING MANUSCRIPTS TO FLUORIDE **GUIDELINES FOR AUTHORS—REVISED JANUARY-MARCH 2015**

Manuscripts, including reports of original research, papers presented at ISFR conferences, research reviews, discussion papers, and letters to the editor, are accepted for publication after appropriate evaluation and recommendation by qualified reviewers. The initial version of the manuscript, double-spaced throughout with wide margins, should be submitted, as a Word attachment by E-mail, to the relevant Regional Editor or, when a Regional Editor has still be to appointed for the countries of residence of the authors, to the Editor-in-Chief. The E-mail addresses for these editors are given in the masthead of the Table of Contents on page i. Detailed instructions for preparing papers are at www.fluorideresearch.org and in Fluoride 2013;46(1):40-8. These instructions should be followed meticulously to avoid publication delays.

The Editorial Officers of Fluoride strongly support the maintenance of the highest standards of animal care and the control of discomforts to animals in research. Authors must indicate whether their institutional and national guidelines for the care and use of laboratory animals were followed. When reporting experiments on human subjects, authors should indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration of 1964, as revised in 2013, available from http://www.wma.net/en/30publications/ 10policies/b3/index.html. Fluoride follows the recommendations of the International Committee of Medical Journal Editors (ICMJE), and their Recommendations for the conduct, reporting, editing, and publication of scholarly work in medical journals, updated December 2013, and the ICMJE form for disclosure of potential conflicts of interest are available from: www.icmje.org. The recommendations describe author responsibilities for conflicts of interest, human and animal rights, informed consent, and ethical policies. The ICMJE conflict of interest disclosure form should be downloaded, completed electronically by each author, and then submitted to Fluoride with the manuscript. Authors should state if the ICMJE recommendations have been followed.

The Editorial Officers of Fluoride recommend that authors study the information for authors on ethical responsibilities and scientific misconduct published by Elsevier and available at www.elsevier.com/ethics. The material covers the areas of duplicate submission, research fraud including fabrication (making up research data) and falsification (manipulation of existing research data, tables, or images), plagiarism (passing off another's work or idea as your own), authorship disputes (deliberately misrepresenting a scientist's relationship to their work on a published paper), conflict of interest (nondisclosure to the publication that you have a direct or indirect conflict that prevents you from being unbiased in your paper), salami slicing (the "slicing" of research that would form one meaningful paper into several different papers), and the improper use of humans or animals in research including absent or inadequate informed consent of human subjects, or maltreatment of laboratory animals, with articles available in English, Spanish, Chinese, and Japanese.

For observational studies in epidemiology, authors might consider using the guidelines in the STROBE statement available from: http://journals.lww.com/ epidem/pages/

articleviewer.aspx?year=2007&issue=11000&article=00027&type=abstract